

## **Booking System & Appointment Guidance**

The electronic appointment booking system can be accessed at:

[www.parents-booking.co.uk/driffieldschool](http://www.parents-booking.co.uk/driffieldschool)

Please type this address directly into your website browser's address bar. We have found that if you try to 'Google' this website address or use a search engine, it will not work.

To login you will need to enter:

- Your first name and surname
- Your child's first name, surname and date of birth

***The login details you enter must match those we have on record for you.***

Please login to see which appointments are available; and then select one that is convenient for you.

After you have made your appointments you can choose to print or e-mail a confirmation of your booking.

If you are unable to book or require assistance, please contact the school and we are happy to help. We can be contacted on 01377 253631 or by email at: [office@driffieldschool.org.uk](mailto:office@driffieldschool.org.uk).

Troubleshooting Tips:

- *To login you need to enter the details we have on record for you and your child. If you have recently changed your title or surname, for example, and not informed us, we will be expecting you to login with the details we have on record*
- *The email address you enter is only used to receive a confirmation of your appointment. If the system gives you an error when you login, it will not be the email address that is the problem (you can log in without inputting your e-mail and still receive an e-mail confirmation)*
- *If you have more than one child to make bookings for and decide not to use the Booking Wizard, but instead make appointments individually, please use the 'Change Child' button on the blue bar (above the school's name) in the very top left corner of the Parent's Booking Page to swap between your children.*