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19 June 2020

Dear Parent or Carer

Following our earlier communication on Tuesday 16 June, I am now writing to give further detail about how we are looking to evolve our model of “on-demand” resources to continue to support your child’s learning, based on the feedback we have received and the best educational evidence available.

‘On-demand’ learning ensures that students can access lessons with a higher level of student and staff interaction, at a time that is most convenient for them and your family. We know this is essential, especially where students have limited access to technology, or where they are sharing a device between a number of siblings or family members. These lessons will increasingly use methods such as narrated PowerPoints or Loom video. Students will be set a task and at certain points on that task there will be recorded video explanation and teaching from their teacher. We will also be making increased use of Microsoft Teams as the platform on which staff share work with students.

There are several advantages for students using Microsoft Teams compared to the current online platform:

- Each class that a student is a member of can be set up as a ‘Team’. This means all the assignments and resources for that subject and that class are in one place.
- Students can clearly see the tasks they have been set and the dates these are due, in the assignments section of their Team.
- Students can easily submit work in a variety of formats including Word documents and Power Point files. Photographs can be used if they prefer to complete work in handwritten format. These are uploaded and submitted through the assignments section of each Team.
- Students can receive feedback from staff through the assignments section of each Team.

To enable further training for students and staff, the timeline we are working towards is as follows:

- From Monday 22 June, all Year 10 and Year 12 lessons will be set using the Microsoft Teams platform. An increasing number of departments will be making use of more interactive teaching methods, including PowerPoint narration and Loom video. Some are also exploring the live chat function on Microsoft Teams.
- By Monday 6 July, all lessons for all year groups will be set using the Microsoft Teams platform. At this stage most departments will be using PowerPoint narration and/or Loom video, with increased use of the live chat functions.

*As we have said previously, with so much continuing uncertainty about how schools will look in September, this approach gives the flexibility that students will need. Should the government’s guidelines in September mean that not all students are on site at one time, they will have access to a high-quality hybrid curriculum of on-demand online and face-to-face learning. And once all students are back in school together, we will have a permanent library of recordings which will form a crucial part of our catch up and revision programmes for students.*



The Education Alliance is a charitable limited company registered in England and Wales No. 7542211 whose registered office is at the above address.



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Please find attached with this letter more detailed instructions on how students access Microsoft Teams. Students can also access video guides to support their use of Microsoft Teams through the links below:

- Getting started using a mobile device: <https://bit.ly/MSTeamsMobile>
- Getting started using a PC/laptop: <https://bit.ly/MSTeamsPC>

If students encounter any technical issues, they should email [office@driffieldschool.org.uk](mailto:office@driffieldschool.org.uk).

For those who continue to require resources in paper packs, we will of course continue to make these available in the same way so that students are not disadvantaged. We will also be in contact with you in the coming days to see how we can provide further support.

As ever, thank you again for your continued support.

With very best wishes.

Handwritten signature of Jonny Uttley in black ink.

Jonny Uttley  
CEO

Handwritten signature of Scott Ratheram in black ink.

Scott Ratheram  
Executive Principal



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