

Driffield School and Sixth Form Year By Year

Careers Education, Information, Advice and Guidance Provision

Useful Websites:

www.lmihumber.co.uk

www.logonmoveon.co.uk

www.apprenticeships.org.uk

www.startprofile.com

www.u-explore.com

www.nationalcareersservice.direct.gov.uk

Driffield School and Sixth use the Gatsby Career Benchmarks to ensure an inspirational, relevant and diverse Careers Education, Information, Advice and Guidance Programme. The benchmarks are:

- 1. A stable careers programme**
- 2. Learning from career and labour market information**
- 3. Addressing the needs of each pupil**
- 4. Linking curriculum learning to careers**
- 5. Encounters with employers and employees**
- 6. Experiences of workplaces**
- 7. Encounters with further and higher education**
- 8. Personal guidance**

Overview

Careers education, information advice and guidance (CEIAG) forms part of the Core Curriculum and Provision for all students. A summary of some of the key features for each year group is provided below. This is followed by further information on some of the key features of our provision.

We believe that the range of opportunities to learn more about potential careers paths is one of the strengths of Driffield School and Sixth Form, and is an area of real growth at present. This growth has been particularly driven by:

- a) Our APEX curriculum – achieving personal excellence

This includes four complete full days for every student. Year 7 and Year 8 students also have an additional hour every week with a focus on PSHCE and these skills cross over into CEIAG. All students have the opportunity to meet different employers; learn about what an apprenticeship is

and how to apply for an apprenticeship; FE and HE opportunities in an unbiased, engaging environment.

b) Our Employment Mentoring Scheme at Sixth Form

This brings many local employers and businesses into a formal working relationship with our students. This increases our students' employability skills and ensures they are ready for the world of work. It allows them to network and research career pathways.

c) An increasing focus on Apprenticeships

This is driven by student interest and local demand, as we guide all students to continue into education or training to at least age 18. We give them up to date and impartial advice on their local and regional opportunities. At Sixth Form Miss Barley (Trust Director of Careers and Employability) meets every Tuesday with students interested in the apprenticeship route. There is additional support for application writing, CV writing, cover letters and interview techniques. All students in Year 10 and Year 11 receive talks about apprenticeships, the different levels of entry, how to apply and what is the most suitable route to match their ambitions.

d) Opportunities for all students to take part in social action work experience in Year 8, Year 11 and in the Sixth Form.

In Year 8 all students complete the 'Wiser' programme, in Year 11 and 12 all students get the opportunity to complete the National Citizen Scheme. Year 12 and Year 13 students get the opportunity to complete the VYPER programme. All of these programmes help our students learn about the world of work, develop opportunities for volunteering and learn fundamental employability skills.

For any general queries related to the school's CEIAG provision then please contact Mrs Mortimer, Co-ordinator of CEIAG.

For specific enquiries related to Sixth Form issues then please contact Mr Andrews, Head of Sixth Form. For enquiries regarding the employment mentor scheme then please see Miss Barley, Trust Director of Careers Employability.

CEIAG provision is reviewed annually in September. Please contact Ruth Mortimer at rmortimer@driffieldschool.org.uk for further information.

Year 8

One of the themes of students' lessons is an introduction to Career Pathways. As part of this topic students explore what would be required to move into jobs, including core employability skills. They work towards the East Riding Collaborative Employability Passport. Students take part in a variety of inspirational talks and workshops on APEX day to ensure they are aware of the different desirable employability skills and how to develop these. Each student completes the 'Wiser' Programme with ERVAS. This increases student's employability skills, it gives them ownership and responsibility of a social action project. They work in a small group and plan, prepare and undertake the project with the support of school and the ERVAS team.

Year 9

The main Life Skills theme is 'Next Steps'. Year 9s receive accurate and dynamic advice and support to ensure they are ready for their next steps. The students are supported through the GCSE option choice process by on-going activities using the Start Profile; they listen to 'Steps to Success' theatre production to inspire them about the correct choices to support their needs and aspirations. They complete a master class on pathway choices which gives them an opportunity for question and answer. Throughout the four APEX days they meet a variety of different employers, trade organisations, apprenticeship providers, colleges and universities. Year 9 students and their parents/carers are invited to an options event which is informative and links the subject choices with future career routes. Parents/carers can access the Start Profile so they can further support their son/daughter with the option process. Heads of Year and Heads of House support this process in particular for those in receipt of pupil premium, LAC and EHC students. This is continually reviewed by the students tutor, and linked to student progress.

Year 10

The major theme of the APEX programme is 'Preparation for Working Life'. This programme teaches students to learn from current career and labour market information. The Year 10 students complete work towards the East Riding Collaborative Employability Passport. They study and analyse the desirable employability skills and how these can be developed. They are inspired by local colleges and universities and apprenticeship providers, businesses and employers. They research opportunities using the Start Profile and complete their personal profile. The APEX day combines PSHCE with CEIAG and students also learn about healthy lifestyles, healthy relationships, crime and the law, keeping safe, financial aspects of life and enterprise activities. Pupil Premium, LAC and EHC students receive additional support as needed during this process.

Year 11

During Year 11 the focus is on preparation for post 16, choices and pathways. All students work with local colleges, apprenticeship providers and universities. They all complete a CV, an application letter and cover letter. They use the Start Profile to research their next steps. They can use Logonmoveon to apply for their post 16 choices or apply direct. Each student has a one-to-one interview about their plans for post 16 and has a dedicated support package tailored to their individual requirements. Our level 6 Careers Advisor meets with students on a Tuesday and Wednesday and supports students and informs them of the full range of choices post 16 and 18. The appointments are requested by the Heads of House and Heads of Year. Parents/carers can request an appointment for their child. Students are inspired by talks from past alumni including past students who attended Oxbridge, universities talks including Oxbridge and HYMS, colleges and apprenticeship providers. Students and parents/carers are invited to the Sixth Form open event which includes talks about vocational qualifications, enrichment opportunities, employment Mentoring Scheme, the VYPER Scheme and the pastoral support at Sixth Form. Students complete a destination questionnaire of their choices post 16. Any student who is identified as being at risk of NEET will get additional help and support to ensure they make the correct pathway choice. All Year 11 students are able to complete the National Citizen Service. This is a four week programme which includes two weeks work experience on a social action project. It is a challenging, enjoyable,

dynamic experience and helps to develop students' confidence, self-esteem and is an excellent step to their Year 12 studies.

Years 12 and 13

All Level 3 students are able to complete the VYPER programme which gives them essential work experience. This is run and supported by ERVAS. All students get opportunities to visit university open days. On the APEX days students who have an employment mentor work with Inspire Ignite to develop their employability skills and have opportunity for one-to-one support. Every student has support with the writing of their personal statement for the UCAS application or for apprenticeship or employment applications. They receive expert financial advice, in particular with university fees and accommodation costs. The beyond sixth form support ensures that every student knows about their choices and meets with a large variety of external experts including: FE Colleges, Apprenticeships, Employment routes, Universities, Gap Years, Oxbridge, and Medical Careers.

Students can choose to include a regular Work Experience placement within their Programme of Study, which is arranged or self-canvassed. This is part of their enrichment choice which also includes the VYPER Scheme, Employment Mentoring, and the EPQ.

All students have regular support from their tutors to ensure they are working to their full potential; they receive guidance on the UCAS application and complete mock interviews.

Specific programmes of support are run for students considering applying for Oxbridge or Medical-related careers: these include residential and one-day visits, as well as visits from experts and current students in these fields.

Individual help and support is provided after post 18 and post 16 results are published in August.

For more information on Driffield Sixth Form choices and support please contact Darren Andrews on dandrews@driffieldschool.org.uk

For more information about CEIAG please contact Ruth Mortimer on rmortimer@driffieldschool.org.uk