

22 June 2020

Dear Parent or Carer and Student

## RE: THE 16-19 DISCRETIONARY BURSARY FUND

Young people entering post-16 education may be eligible for a bursary for the duration of their study to help with travel, meals, equipment and specialist clothing depending on annual household income. This is to support young people who may have financial barriers to attending further education.

**Major Bursary – To help towards travel, meal costs and course studies, whilst attending college which will include a weekly amount on a school food card and financial help with stationary, books, pens & any other equipment that is needed for each A-Level course at the start of each of the six half-terms.**

You can apply for the Discretionary Bursary if you have an annual household income below £42,000.

The banding criteria are as follows:

### **Band 1 - Household annual income below £23,000**

Travel Bursary - The cost towards a bus/train pass will be 100% refunded.

Lunch Card - If you are not in receipt of Free School Meals (FSM) you will receive a daily allowance of £2.45 per day. If it is not used that day it will be lost.

Stationery, specialist clothing and course trips will be funded up to a maximum of 100% - separate form to be completed with requirements.

### **Band 2 - Household annual income between £23,001 and £28,000**

Travel Bursary - The cost towards a bus/train pass will be 75% refunded.

Lunch Card - If you are not in receipt of FSM you will receive a daily allowance of £2.45 per day. If it is not used that day it will be lost.

Stationery, specialist clothing and course trips will be funded up to a maximum of 75% - separate form to be completed with requirements.

### **Band 3 - Household annual income between £28,001 and £33,000**

Travel Bursary - The cost towards a bus/train pass will be 50% refunded.

Lunch Card - If you are not in receipt of FSM you will receive a daily allowance of £2.45 per day. If it is not used that day it will be lost.

Stationery, specialist clothing and course trips will be funded up to a maximum of 50% - separate form to be completed with requirements.

**Band 4 – Household annual income between £33,001 and £42,000**

Travel Bursary - The costs towards a bus/train pass will be up to 40% - this is the only funding available in this Band for the discretionary bursary.

All Bus Passes must be purchased in advance from [www.eastriding.gov.uk/schooltransport](http://www.eastriding.gov.uk/schooltransport) and evidence of receipt attached to the application form. Driffield School and Sixth Form will not pre-purchase any bus passes for students. The cost towards a bus pass will be refunded by cheque or bacs if you provide us with your bank details, once the application form has been processed and approved.

You can apply for a Discretionary Bursary at any point throughout the year (subject to available funding). We aim to assess all applications and approve them as quickly as possible so that we can begin making payments in September, however, this is not guaranteed.

We also have a Minor Bursary Scheme if you do not meet the above criteria but need some financial assistance with the cost of a trip or travel to university open days and interviews or if you need specialist equipment for your course. You can apply for funding under this scheme throughout the year subject to the availability of funding.

A copy of the Major Bursary Application Form is attached in this email.

**There is also a Vulnerable Students Bursary which is a guaranteed amount of £1200** for young people who are under 19 and are:

- 1. In receipt of Income Support.**
- 2. In care or are Care Leavers.**
- 3. In receipt of Employment Support Allowance and Disability Living Allowance.**

If you have any questions regarding the 16-19 Bursary Scheme please do not hesitate to contact me.

Yours faithfully



Mrs M Moorhouse  
Finance Manager